

**MINUTES
PROVIDER ADVISORY COUNCIL MEETING**

Date: November 19, 2013	Meeting Time: 12:30 p.m.
Location: Arrow Child and Family Ministries 1605 Cromwell Bridge Rd. Baltimore, MD 21234	Meeting Adjourned: 3:00 p.m.

Participants:

Member	Present	Absent	Member	Present	Absent
Carnitra White, DHR/SSA	X		Terry Manning, Children's Guild	X	
Paul Brylske, Kennedy Krieger Institute	X		Jeanne Marks, Presley Ridge	X	
Tom Curcio, Board of Child Care		X	Walter McNeil, Challengers Independent Living, Inc.	X	
Shanda Crowder, DHR	X		Mark Mittelman, New Pathways	X	
Ted Dallas, DHR Secretary		X	Norman Richard, Martin Pollack Project	X	
Zachery Dingle Jumoke, Inc.	X		Rex Smith, Hearts and Homes for Youth		
Darlene Ham, DHR/OLM	X		Shelley Tinney, MARFY	X	
Ralph Hertges, Brook Lane Health Services, Inc.	X		Hattie N. Washington, Aunt Hattie's Place		X
Kevin Keegan, Catholic Charities		X			
Leora Ibraheem, Williams Life Center		X			
Carrie Knebel, CONCERN Colleague was present	X		Lynn Wisner, DHR	X	
Joe Leshko Arrow Project, Inc.	X		Audrey McLendon, DHR/SSA	X	
Guest/Other Organizations Participants					
David Ayer, DHR/SSA	X		Ivan Leshinsky, CCYD		X
Pam Bixler, Chesapeake Treatment Center	X		John Cosgrove, The Institute for Innovation and Implementation		X
Adele Black, DHR/OLM	X		Eric Fenwick, Aunt Hattie's Place		X
Nichole Boswell, Children's Guild Treatment Center	X		Trina Payne, MARFY	X	
James Brooks, Good Shepherd Center		X	Debbie Marini, Baptist Family / Children's Services	X	
Ezra Buchdahl, Catholic Charities	X		Donna McCarter, Neighbor to Family		X
Carmen Brown, Arrow	X		Laura Mueller, WIN Family Services	X	

Mary Beth DeMartino, Pressley Ridge		X	Helen Murray-Miller, DHR/OLM	X	
Maisha Davis, Arrow	X		Kathy Pitrat, The ARC Northern Chesapeake Region	X	
Darlene Dockins, MENTOR	X		Nellie Power, The ARC Baltimore	X	
Coni Grant, Pressley Ridge		X	Colette Walker-Thomas, Mentor Network	X	

Carnitra White welcomed everyone to the meeting. The September 2013 minutes were approved and will be placed on the internet.

Trauma Informed Surveys

Paul Bryske presented a Power Point presentation with the results of the surveys sent to 93 licensed providers.

Trauma Informed Strengths and Areas of Need were reviewed within the major areas of: Programmatic Policy and supervisions, Assessment and Treatment Planning, Consumer Education and Professional Development/Training. Limitations of a Preliminary Analyses and differences by Provider Type were also reviewed. For a more detailed review, please refer to the Power Point that was distributed. Next steps included requesting additional responses from the provider community, distributing surveys to the DSS Directors and community based providers and to analyze the data to determine other information that needs to be captured. A revised implementation plan will be drafted and presented at the next meeting.

Rate Setting Update

The Joint Chairmen’s Report was submitted. DHR will partner with Casey Family Programs to support the Rate Setting Committee in the next 12-18 months. The Committee will review with states and staff that have implemented new rate setting processes.

A Rate Setting Steering Committee is planned to begin in January. Smaller workgroups will be formed to process the segments of the work. Fiscal staff will be needed, review of statute, regulations and the components that make up the rate setting process. Erwin McEwen from Casey Family Programs is the former Illinois State Child Welfare staff person that directed the new process for rate setting in Illinois and is assisting with Maryland’s restructure. California is also changing their rate setting process and contacted Maryland for ideas.

Performance Reports

Reports are due in a timely manner; a grace period for submission is not possible. Some changes to the report may be acceptable within 5 state business days after the report’s due date (provided that the initial monthly report is submitted on or prior to the due date).

A minor change has been made to the excel spreadsheet for the Office of Licensing and Monitoring (OLM); a column will list “start date” vs. “hiring date”. The CPS, federal and state clearances must have a request date that is earlier than the start date to be in compliance. Any employee having a request date after start date is non-compliant.

The November report will include the new hires for the provider and the dates that CPS, federal & state clearances were requested for new hires. If OLM finds a new hire that is not listed on the most recent report month with a criminal background check, it is an issue.

Homes – If a certification or recertification for a prior month was omitted and should have been reported, the omission will cause issues.

Medical examinations – Medicals are due at least every 2 years, if the medical is not included or completed by the 2 year requirement (and the 90 day window – 60 day suspension & 30 day revocation has passed), the provider is considered out of compliance. If the examination is not conducted by the time of the next submission, the provider is out of compliance. No children may be placed in the home during the period of non-compliance.

If a provider is on the Hot List for 1 day, the status remains for the entire quarter, until the next period.

SSA will review how the Financial Audits are approved and requested extensions are processed.

RCC – incentive points are related to the child's stability
CPA's – finalized performance report will be posted on the website in the following quarter.

Training

CANS workshops available December 4th and 11th; contact Joe Leshko to forward flyer if needed

IRC meeting December 3. Attend in-person or review the webinar.

IV-E Waiver

Carnitra White thanked everyone for attending the Child and Family Advisory Board meeting regarding the IV-E Waiver. The Waiver is due February 28th; however DHR plans to submit the application the beginning of January. If the waiver is approved in September or October 2014, implementation will not start until September/October 2015.

Next Meeting: January 21, 2014, 12:30 – 3:00 PM. If you are able to host, please contact Audrey McLendon at Audrey.mclendon@maryland.gov

Please send agenda items to Joe Leshko and Zach Dingle PRIOR to January 7, 2013.