

**MINUTES
PROVIDER ADVISORY COUNCIL MEETING**

Date: March 19, 2013	Meeting Time: 12:30 p.m.
Location: Children's Guild 6802 McClean Blvd Baltimore, MD 21234	Meeting Adjourned: 3:00 p.m.

Participants:

Member	Present	Absent	Member	Present	Absent
Carnitra White, DHR/SSA	X		Terry Manning, Children's Guild	X	
Paul Brylske, Kennedy Krieger Institute	X		Jeanne Marks, Pressley Ridge	X	
Tom Curcio, Board of Child Care	X		Walter McNeil, Challengers Independent Living, Inc.	X	
Shanda Crowder, DHR			Mark Mittleman	X	
Ted Dallas, DHR Secretary			Norman Richard, Martin Pollack Project	X	
Zachery Dingle Jumoke, Inc.	X		Rex Smith, Hearts and Homes for Youth (Tammy O'Rourke attending for Rex Smith)		X
Carol Fenderson, DHR	X		Shelley Tinney, MARFY	X	
Darlene Ham, DHR/OLM	X		Hattie N. Washington, Aunt Hattie's Place		X
Ralph Hertges, Brook Lane Health Services, Inc.	X		Cleveland Williams, Williams Life Center	X	
Kevin Keegan, Catholic Charities	X		Lynn Wisner, DHR	X	
Carrie Knebel, CONCERN	X		Audrey McLendon, DHR/SSA	X	
Joe Leshko Arrow Project, Inc.	X				
Guest/Other Organizations Participants					
James Brooks, Good Shepherd Center	X		Donna McCarter, Neighbor to Family	X	
Mary Beth DeMartino, Pressley Ridge	X		Train Payne, MARFY	X	
Coni Grant, Pressley Ridge	X		Nellie Power, The ARC Baltimore	X	
Ivan Leshinsky, CCYD	X		Shelley Yost, Children's Choice	X	

Minutes

January 2013 minutes were approved. The approved minutes will be placed on the internet.

Trauma-Informed Services Update

Paul Brylske handed out survey questions from the Trauma-Informed Organizational Toolkit for homeless services. The toolkit survey included questions within 5 domains:

1. Supporting Staff Development
2. Creating a Safe and Supportive Environment

3. Assessing and Planning Services
4. Involving Consumers
5. Adapting Policies

The Trauma Informed subcommittee will continue to review the document as a self-assessment tool. Questions to consider: What parts of the report are useful? What needs to be adapted? Could an organization pilot the process? The next subcommittee meeting is April 2nd.

CPA Performance Requirements

David Ayer reviewed the Child Placement Agency (CPA) Performance Requirements. There are three indicators, Child Safety, Licensing and Monitoring, and Child Well-Being. Available points for each category, Independent Living and Treatment Foster Care were listed.

Performance Reports that include April 2012 – March 2013 will be sent to providers in May. The first year Performance Report will be the baseline. The next quarter, July – September will be reviewed for compliance and to consider contract continuation or termination.

Contractors will have 10 business days upon receipt of their Performance Report to submit written documentation to support any discrepancies in the data. Each contractor will receive a separate Performance Report for each program, for example if the contractor provides Independent Living (IL) services, and Treatment Foster Care (TFC) services, they will receive two separate Performance Reports.

Letters of Intent will be sent via email to the contractors' CEO this week. The Letter of Intent will include recommendations for the number of beds and types of services. Contractors will have the opportunity to negotiate the number and types of beds, based on an analysis of the types of services needed and the beds currently contracted and needed. It was noted that the contracted bed numbers will not increase.

Any questions regarding the Letters of Intent should be sent to Carol Fenderson at carol.fenderson@maryland.gov

Carnitra White noted that currently, there are too many beds contracted for medically fragile children. There is a need for additional teen parent beds. Those licensed for a teen parent program in the areas of need may be asked to shift some of their current beds to a teen parent contract. It was suggested that contractors review the population of children coming into care, services available and services that could be developed to assist with the children.

The Interagency Rates Committee provided language for the budget regarding rate setting. The rate setting will be reviewed over the summer. It was noted that a PAC subcommittee including members from the Department of Juvenile Services could review the information and make a recommendation by October 2013.

The Residential Child Care (RCC) letters of intent will be distributed in the next few weeks, contracts begin July 1, 2013.

Office of Licensing and Monitoring (OLM)

OLM completed the first round of revisions to the Child Placement Agency (CPA) regulations. The Office of the Attorney General and SSA will review the revisions, then the contractors will have an opportunity for comment prior to the public comment.

OLM is developing a subcommittee to revisit the interpretation manual.

Next Meeting: May 21, 2013, 12:30 – 3:00 pm at:

Pressley Ridge
Parent Child Foster Care
25 N. Caroline St.
Baltimore, MD 21231
410.558.2701 (O)

Please send agenda items to Joe Leshko and Zach Dingle PRIOR to May 3, 2013

Action steps before next meeting:

Trauma workgroup to reconvene to review information