

DEPARTMENT OF HUMAN SERVICES
STATEMENT OF NEED /REQUEST FOR PROPOSALS (SON/RFP)
RESIDENTIAL CHILD CARE (RCC) PROGRAMS
SSA/PRRCC-22-001-S

QUESTIONS AND RESPONSES # 1

Question 1: Does the specific site location have to be secured (including insurance, worker compensation, etc) prior to submitting a proposal?

Response: If a new site/program or license is being sought, the Offeror must comply with Section 1.1.1 and follow the licensing requirements established by law and the Office of Licensing and Monitoring and the Inter-Agency Rates Committee. See Section 5.4. New programs must be available after recommendation for award.

Question 2: For references that should be submitted under Tab H should they be professional references for new licensees?

Response: Yes, professional references are to be submitted for new licensees.

Question 3: For delivery of the RFP Financial Proposal, can a courier or messenger service be used to hand-deliver the proposal?

Response: Per Section 5.2.1 and 5.4.4, Financial Proposals will be accepted via eMMA. Offerors proposing new programs shall upload Attachment B-1 into eMMA and mail or hand-deliver the CD or DVD to the Procurement Officer at the address on the key information sheet.

Question 4: How long does it take for proposals to be reviewed?

Response: The review and evaluation process begins after the due date for Proposals. The timeframe for review will vary depending on the number of proposals received. However, the anticipated date for the recommendation of awards is April, 2022, with a July, 2022 start date.

Question 5: Our current DETP license (attached) is for youth aged 14 – 18. We would like to amend the license to be able to serve the full age range listed in the RFP, individuals aged 13 through 20. Would this entail an amendment to our license and, if so, how would we follow this process in keeping with the requirements of the RFP?

Response: Yes, an amendment to the license is required consistent with the procedures in Sections 1.1.1 and 5.4 of the RFP.

Question 6: In terms of the Financial Proposal, although we are currently providing DETP services under a DETP/RCC license and contract, would our financial proposal be for a “new program” given the change in scope of services?

Response: Yes, the previous program is specific to youth that have been commercially sexually exploited (CSE). A new program profile and description would need to be provided.

Question 7: The RFP on page 70 states that offerors must submit the FY 22 IRC budget documents, but the link takes us to the FY 23 IRC budget documents. Should we use the FY 23 budget documents referenced on the link instead?

Response: Yes. Offerors must use the most recent IRC budget documents available on its website.

Question 8: My team and I had a question related to the Psychiatric Respite RFP. As it relates to the residential beds, do we as an agency have the ability to con-mingle residential (RTC) youth with Psychiatric Respite youth? Thus, the same unit but individual single bedrooms.

Response: No, the same unit, but individual single bedrooms is prohibited without clear separation of programs.

Question 9: If we're a current DETP provider, do we need to respond officially to this RFP to expand DETP beds, or request an amended license and adjusted contract?

Response: Yes, providers wishing to provide services and expand beds under the SON/RFP must respond with proposals by the due date. New contracts will be awarded.

Question 10: Can you explain in depth the concept of the incentive points described in the RFP?

Response: There will be no incentive points provided for this procurement. See Amendment #2.

Question 11: What is the acuity level target for the youth being served in either program described within the RFP?

Response: The acuity level of youth served within each program described within the RFP may vary. While both are short term stays, both involve children with serious behavioral issues. These youth are specifically being discharged from a psychiatric hospitalization, not to exceed 30 days, with a placement recommendation in a Residential Treatment Center, least restrictive placement, or a diversion from a psychiatric hospitalization. While the DETP program care is not to exceed 90 calendar days in length, this setting is for youth in need of stabilization before transition into a longer-term placement setting.

Question 12: For new licensees what should be included in the financial capability sections?

Response: Pursuant to Section 5.3K, the Offeror shall provide a commonly-accepted method to prove its fiscal integrity. The list of items in this section are recommended or preferred. Other financial statements or audits may be submitted as permissible by the licensing office.

**Samuel Eduful
Procurement Officer
January 20, 2022**