

**DEPARTMENT OF HUMAN RESOURCES/OFFICE OF TECHNOLOGY FOR HUMAN
SERVICES (OTHS)
REQUEST FOR PROPOSALS (RFP) FOR
AUTOMATED FISCAL SYSTEM (AFS) MODERNIZATION PROJECT**

QUESTIONS AND RESPONSES #11

Question 95: In meeting the Minority Business Enterprise (MBE) goals can you give me the percentage of the inclusion that would be met if the prime is MBE but the key persons are employees of a sub that is not MBE certified?

Answer: If the prime is an MBE, it can count itself for up to 50% of the overall goal. Therefore, the prime's performance may satisfy up to 17.5% of the 35% total stated goal.

Question 96: In meeting the MBE goals, can you give me the percentage of the inclusion that would be met If the prime is non MBE certified and key persons are their employees, but you have one MBE company and a certified African Woman owned MBE company?

Answer: The one MBE's participation would have to total 20% of the total contract amount, and the African American/ Woman Owned (WBE) subcontractor's participation would have to total 15% of the total contract amount (7% for African American, 8% for Woman Owned) for a combined total of 35%.

Question 97: Would a Woman Owned Business Enterprise also count toward the 7% African MBE participation and also the 8% WBE?

Answer: Yes, one subcontractor may satisfy both sub goals if the company is owned by an African American woman.

Question 98: Question and Responses Series 9; Question 51: The State is willing to sign a two-way/mutual Non-Disclosure Agreement (NDA) as opposed to the one included in Attachment K, if we request a mutual NDA in our Executive Summary. Our teaming partner is requesting that the State signs the NDA prior to our submitting our response to the RFP. Is the State willing to sign an NDA prior to our submitting our response?

Answer: No.

Question 99: We understand that the resume information of the proposed resources should be in the Attachment Q format supplied. The information requested is too much to fit in the mandated 2 pages. Can this be increased beyond 2 pages? If yes, how many pages can we go up to?

Answer: There is no two page limit associated with Attachment Q. A two page limit is associated with Tab D – Minimum Qualifications and Tab F – Experience and Qualifications of Proposed Staff. Per Section 4.2.2.16.H, “Additional Required Technical Submissions,” Labor Classification Personnel Resumes (Attachment Q) are to be submitted under Tab O.

Question 100: Also in Attachment Q, point No. 2 states that “Additional information may be attached to each Labor Category Personnel Resume Summary that may assist a full and complete understanding of the individual being proposed” – does this mean we can attach the additional info which could potentially increase beyond the mandated 2 pages?

Answer: See the response to Question #99.

Question 101: Amendment 4 – Section 4.2.2.9 – References: The changes outlined in Amendment 4 to the above referenced section now require a reference for the Offeror capable of documenting the ability to provide similar products/services to those requested in the RFP. The change from “Offeror’s team” to “Offeror” has now created a Minimum Requirement that the Offeror (entity submitting the proposal) must now meet. We have assembled a team and have been preparing a response that combines all of our team member’s experiences and skills to provide the best possible solution to MD DHR. Requiring the Offeror to meet the requirement above may result in our team not submitting a response. Was it DHR’s intent to now require the Offeror to have a minimum requirement to meet versus allowing the Offeror’s team (collective experience of all participants) to be able to meet the requirement?

Answer: No. The requirement for an Offeror reference is not a Minimum Requirement, and is wholly separate from the Personnel Minimum Requirements.

Question 102: Can you provide the name and version number of the database in which the current AFS data is stored, and also a brief description of the server on which the application runs?

Answer: **The InterBase Server Version is 5.1.1.680. The AFS data is housed on seven production Application/Database MS 2003 Enterprise Windows servers (VMware). Six of the seven production servers house 3-5 separate InterBase databases. Each of the seven servers houses a single AFS Remote Application server, so each of the 24 counties/LDSS offices has its own database with identical database schema, along with identical multi-user AFS clients and their associated and unique configuration files.**

Question 103: We are requesting an extension to the above referenced RFP based on questions submitted to the State regarding Amendment #4. We are not able to move forward in submitting an adequate response until those questions are answered by the State. Would the State be willing to extend the due date two weeks from the current due date?

Answer: **No.**