



DEPARTMENT OF HUMAN SERVICES

Wes Moore, Governor · Aruna Miller, Lt. Governor · Rafael López, Secretary

REQUEST FOR PROPOSALS (RFP)

STATE OF MARYLAND

DEPARTMENT OF HUMAN SERVICES (DHS)

LEGAL REPRESENTATION SERVICES FOR CHILDREN INVOLVED IN CHILD IN
NEED OF ASSISTANCE (CINA), TERMINATION OF PARENTAL RIGHTS (TPR)
AND RELATED PROCEEDINGS AND INDIGENT ADULTS INVOLVED IN ADULT
PROTECTIVE SERVICES (APS) GUARDIANSHIP HEARINGS AND ADULT PUBLIC
GUARDIANSHIP REVIEW BOARD (APGRB) HEARINGS

AGENCY CONTROL NO.: OS/MLSP-25-500-S

AMENDMENT No. 4

October 27, 2025

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been underlined and marked in **bold** (i.e. word), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Section 2.6 B is revised as follows. Add the following language:

5. The CJIS criminal record check of each Contractor Personnel who will work on State premises shall be reviewed and documented by the Contractor for convictions of any of the following crimes described in the Annotated Code of Maryland, Criminal Law Article:

- a) **§§ 6-101 through 6-104, 6-201 through 6-205, 6-409 (various crimes against property);**
- b) **any crime within Title 7, Subtitle 1 (various crimes involving theft);**
- c) **§§ 7-301 through 7-303, 7-313 through 7-317 (various crimes involving telecommunications and electronics);**
- d) **§§ 8-201 through 8-302, 8-501 through 8-523 (various crimes involving fraud);**
- e) **§§ 9-101 through 9-417, 9-601 through 9-604, 9-701 through 9-706.1 (various crimes against public administration); or**
- f) **a crime of violence as defined in CL § 14-101(a).**

6. Contractor Personnel that would have access to systems supporting the State or to State data who have been convicted of a felony or convicted of a crime involving telecommunications and electronics or convicted within the past five (5) years of a misdemeanor from the above list of crimes shall not be permitted to work on the Contract.

If you require clarification of the information provided in this amendment, please contact me at (410) 767-7044, or via email at rufus.berry@maryland.gov.



Rufus Berry, Procurement Officer
October 27, 2025