**Department of Human Resources**

**Request for Proposals (RFP) for**

**ANNUAL OPERATION AND HOSTING OF RANDOM**

**MOMENT SAMPLE SOFTWARE**

**OBF/CARM-14-001-S**

**QUESTIONS AND RESPONSES SERIES #3**

1. Question:Will the State pay the Contractor within 30 days, 45 days?

**Response: It is the State’s policy to pay contractors within 30 days of receiving an invoice. This policy may be found at the Annotated Code of Maryland, State Finance and Procurement Article, §15-103.**

1. Question: Should the administrative training listed in Section 3.4(D)(1) take place on-site at DHR?

**Response: Yes. The Contractor shall train Department Administrators on its system on-site at DHR. See Amendment #5.**

1. Question: Will the State consider the proposal of a vendor who does not meet the Minimum Qualifications found in Section 3.3 of the RFP? Specifically the qualification requiring a minimum of three (3) years’ experience providing web-based RMTS services to state and/or local governments?

**Response: DHR will only evaluate the proposals of Offerors who meet each Minimum Qualification found in RFP Section 3.3. Therefore, Offerors who do not possess three (3) years of experience providing web-based RMTS services to state and/or local governments will not be considered for Contract award.**