

REQUEST FOR PROPOSALS (RFP)
STATE OF MARYLAND
DEPARTMENT OF HUMAN SERVICES
DISABILITY BENEFITS ADVOCACY PROJECT
FIA/DBA-21-001-S
AMENDMENT # 1
May 4, 2022

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold** (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise Attachment D as follows:

This solicitation includes a Minority Business Enterprise (MBE) participation goal of ~~25~~ 29 percent.

2. Revise Attachment E as follows:

This solicitation includes a VSBE participation goal of ~~5%~~ 6%.

3. Revise Section 4.6 as follows:

Multiple or alternate Proposals will not be accepted. ~~Offerors may submit one (1) proposal for Functional Area I and/or one (1) proposal for Functional Area II.~~

4. Revise Section 5.1 as follows:

Offerors shall submit Proposals in separate volumes (or envelopes):

- Volume I – Technical Proposal
- Volume II – Financial Proposal

NOTE:

~~An Offeror may submit a Proposal to provide services only for Functional Area I services identified in this RFP, only for Functional Area II services identified in this RFP, or for both functional area services identified in this RFP. An Offeror proposing to provide services in both functional areas identified in this RFP shall submit separate one Technical Proposals~~



clearly identifying which functional area each response is for and separate Financial Proposals for each functional area. Each Financial Proposal must be in a separate, sealed submission ~~and submitted with the corresponding Technical Proposal~~ labelled for that functional area.

If you require clarification of the information provided in this amendment, please contact me at (410) 767-7404, or via email at sang.kang@maryland.gov.

Sang Kang, Procurement Officer

May 4, 2022