



Maryland's Human Services Agency

Amendment 1
The Department of Human Services
Request for Proposals Agency Control Number: CEDSS.CWS.21.002.S

May 18, 2021

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named Request for Proposals (RFP). All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold** (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Replace the link for Attachment N Contract Affidavit

~~<http://procurement.maryland.gov/wp-content/uploads/sites/12/2018/04/Attachment-N-ContractAffidavit.pdf>~~

<https://procurement.maryland.gov/wp-content/uploads/sites/12/2020/03/Attachment-N-Affidavit.pdf>

2. Revise language in sections 3.10.2 and 3.10.3

~~3.10.2 Personnel Experience~~

~~The following experience is expected and will be evaluated as part of the Technical Proposal (see the capability of experience and qualifications of proposed staff evaluation factor from Section 6.2):~~

~~A. It is preferred the Offeror shall have an attorney with at least two (2) years' experience (within the last five years) in the practice of family law, child welfare, adult services, or guardianship.~~

~~As proof of meeting this requirement, the Offeror shall provide with its Proposal, the resume of the attorney(s) relied on to meet the requirement along with at least two (2) professional references to substantiate the experience of the attorney(s).~~

~~3.10.3 Key Personnel Identified~~

~~Key Personnel are those attorneys assigned to the Contract, including Conflict Counsel, and must meet the requirements set forth in Section 1.1 Minimum Qualifications.~~

3.10.2 Personnel Experience

The following experience is required and will be evaluated as part of the Technical Proposal (see the capability of experience and qualifications of proposed staff evaluation factor from Section 6.2):

The Offeror shall provide an attorney with at least two (2) years' experience (within the last five

years) in the practice of family law, children welfare, adult services, or guardianship.

As proof of meeting this requirement, the Offeror shall provide with its Proposal, the resume of the attorney(s) relied on to meet the requirement along with at least two (2) professional references to substantiate the experience of the attorney(s).

3.10.3 Key Personnel Identified

Key Personnel are those attorneys assigned to the Contract, including Conflict Attorney, and must meet the requirements set forth in Sections 1.1 Minimum Qualifications and 3.10.2 Personnel Experience.

Procurement Officer responsible for this solicitation:

Shirelle Green, Procurement Officer
The Department of Human Services
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Inquiries must be directed to the Procurement Officer listed above.