

**DEPARTMENT OF HUMAN SERVICES
CAROLINE COUNTY DEPARTMENT OF SOCIAL SERVICES**

QUESTIONS AND RESPONSES #1

RESPIRE CARE

RFP NUMBER: CARLN.SER.22. 006. S

1. Question: What is the name, contract number and awarded price of the incumbent?
Response: Delmarva Community Services
2. Question: Can the government provide the period of performance of the current incumbent?
Response: Delmarva Community Services has provided the services for several years on behalf of the lower shore jurisdictions. However, this is the first large solicitation that combines the 7 jurisdictions
3. Question: Can the government provide the name of the previous incumbent before the current incumbent?
Response: This information is not relevant for purposes of this solicitation.
4. Question: How many FTEs does the incumbent have on contract?
Response: This information is not available. Further, this is the first large solicitation that combines the 7 jurisdictions.
5. Question: If the prime offeror is a Nonprofit entity, does all subcontractors also have to be Non-profit entities?
Response: No.
6. Question: For section 1.10 Experience and Personnel, 1.2.4 Preferred Offeror Experience, A. (b) that states:
A list of State and federal grants or contracts the Offeror is currently performing Respite Care Services or has performed Respite Care Services within the past three (3) years.
Can the offeror provide the grant/contract experience list of the subcontractor?
Response: No. The request relates to the Offeror's experience and is preferred, not required. If there are no prior grants or contracts that the Offeror can list, please state so.
7. Question: How many clients used home-based services in the last year of the contract?
Response: This information is not specifically tracked. However, for the most recent year, the Department estimates that approximately 65 clients received Respite Care Services.
8. Question: How many clients used site-based services in the last year of the contract? Please refer to response # 7
9. Question: What is the anticipated volume of home-based services monthly? Please refer to response #7
10. Question: What is the anticipated volume of site-based services monthly? Please refer to response #7
11. Question: Can the government clarify what is expected when providing Respite Reimbursement Payments?
Response: The Contractor will determine eligibility and the services needed, obtain an invoice for the services provided and forward the invoice to the LDSs for reimbursement.
12. Question: Can the government provide a list of labor category names that will be regarded as "Key Personnel"?
Response: Refer to Section 3.10.4 for the key Personnel required.
13. Question: What is the budget range expected to execute this program?
Response: This information will not be provided at this time.

14. Question: Does the Government provide mobilization funding for the contract?
Response: NO, Refer to Section 3.3.3. All costs, including direct and indirect, shall be included in the fixed hourly rate proposed.



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11/22/2021

Date: