

## — DHS PROCUREMENT DIVISION

The Procurement Division is committed to responsibly using public funds in a fair and transparent manner to purchase goods and services on behalf of the Maryland Department of Human Services (DHS).

The Procurement Division contracts with businesses to provide an array of services to support its 24 local Department of Social Services, while helping to assist people in economic need, deliver preventive services, and protect vulnerable children and adults.

The Procurement Division purchases goods and services using a variety of procurement vehicle types such as:

- Request for Proposals
- Invitation for Bids

The State of Maryland conducts the majority of its procurements through eMaryland Marketplace Advantage (eMMA) [www.procurement.maryland.gov](http://www.procurement.maryland.gov), the online procurement system that provides vendors with access to State procurement information. Visit <https://dhs.maryland.gov/business-center> for technical assistance and guidance on getting started.






Maryland  
Department of Human Services  
PROCUREMENT DIVISION

## — BUSINESS CENTER

Scan the QR code below to access the Procurement Forecast Portal to view all State of Maryland solicitations including those for the Department of Human Services.



— Visit our DHS NewsRoom  
[www.news.dhs.maryland.gov](http://www.news.dhs.maryland.gov)  
and follow us on social media

-  FB: MDHumanServices
-  IG: Mdhumanservices
-  X: MDHumanServices

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# Maryland

Department of Human Services



## SUPPORTING SMALL, MINORITY, WOMEN & VETERAN BUSINESSES



### MINORITY BUSINESS ENTERPRISE (MBE) PROGRAM

The Minority Business Enterprise (MBE) Program directs participating state agencies to spend part of their fiscal year procurement expenditures with certified MBE businesses.

The MBE Program structures procurement procedures to establish MBE goals and sub-goals to specifically utilize businesses certified as MBE. MBE's are able to perform work as either a prime contractor or a subcontractor.

Solicitations designated as having an "MBE" participation goal will be noted in the solicitation found in eMMA.

To become certified as an MBE, you must apply for an MBE certification through the Maryland Department of Transportation. MBE policies can be found in COMAR 21.11.03.

[www.gomdsmbiz.maryland.gov](http://www.gomdsmbiz.maryland.gov)



### SMALL BUSINESS RESERVE (SBR) PROGRAM

The Small Business Reserve (SBR) Program directs participating state agencies to spend part of their fiscal year procurement expenditures with certified SBR businesses.

The SBR Program establishes a unique marketplace where small businesses compete against other small businesses and perform work as a prime contractor.

Solicitations designated as "SBR" will be noted in the solicitation found in eMMA. Once designated as "SBR," an award can only be made to a small business certified as an SBR.

To become certified as an SBR, you must complete the application in eMMA. Self certification may be done any time and same day certification is available. SBR program eligibility standards can be found in COMAR 21.11.01.06.

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### VETERAN-OWNED SMALL BUSINESS ENTERPRISE (VSBE) PROGRAM

Veteran-Owned Small Business Enterprise (VSBE) Program directs participating state agencies to spend part of their fiscal year procurement expenditures with certified VSBE businesses.

The VSBE Program provides contracting opportunities on state-funded procurements specifically for veteran-owned small businesses to perform as either a prime contractor or a subcontractor.

Solicitations with an established VSBE contract participation goal will be noted as such in the solicitation found in eMMA.

To become certified as a VSBE, you must enroll in the VSBE program noted under the Company Profile tab in your account in eMMA. Regulations regarding VSBE can be found in COMAR 21.11.14.

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