



CHILD PLACEMENT AGENCY REPORT

Provider Organization: PSI Family Services, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS/DJS

Name of Chief Administrator: Dr. Sheila Pandit

Email: sheilapandit@psifamilyservices.com

License Type: Treatment Foster Care

Type of Inspection: Quarterly Inspection

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
PSI Family Services, Inc 8301 Professional Place East, Suite 205 Hyattsville, Maryland 20785	Un-Limited	58	DHS- 45 DJS-O	#00302 07/09/2019	4/16, 4/17 & 4/18/19

Inspection Summary

Number of Records Reviewed: Youth 10 Staff 8 Foster Parent 0 Adoptive Parent 0

Number of Interviews: Youth 0 Staff 4 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: NA **Number of Foster Homes Inspected:** 0

Current COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.15 A (2) (c)	None of the 10 client records documented signed consents from LDSS
07.05.02.15 A (2) (e)	None of the 10 client records documented medical passports for the youth
07.05.02.15 D (1)-(6)	None of the 10 client records documented pre-placement visits or in person placement presence by the agency during placement in the foster home
07.02.21.08 A (1)	4/10 client records didn't document timely/complete 30 day treatment plans
07.02.21.08 A (2)	7/10 client records didn't document timely/complete/signed 90 day treatment plans
07.02.21.10 D (3)	2/10 client records didn't timely foster parent progress notes
07.02.21.08 A (5)	1/10 client record didn't document twice monthly social work contact
07.02.21.07 A (2) d	4/10 client records didn't document psychological/psychiatric evaluations
07.05.02.17 A (3)	5/10 client records didn't document immunizations
07.05.02.18 D (8)	2/10 client records didn't document educational placement or report card
07.05.02.17 A (7)	4/10 client records didn't document physical exam/6/10 client records didn't document dental exam
07.05.01.09 D	1/8 staff record didn't document 4 references
07.05.01.09 A (2)	3/8 staff records didn't document timely CPS clearances
07.05.01.16 A	2/8 staff records didn't document 30 hours of annual training
07.05.01.13 C (1) & (2)	3/8 staff records didn't document physical exam/2/8 didn't document TB exam
07.05.01.14 C (4)	2/8 staff records didn't document MD SW licensure

Corrective Action Plan: Yes No

If yes, date of CAP: 4/18/19

Any Violations During Mid or Re-Licensure Periods: Yes No N/A

Complaint Outcome:

Current Status of License: Continue

Licensing

Coordinator: Lisa Beeman

Date: 4/19/19

Email: lisa.beeman@maryland.gov

Program Manager: Richard Berger

Date: 4/19/19

Email: richard.berger@maryland.gov