



OFFICE OF LICENSING AND MONITORING

Child Placement Agency Report Summary

Information

Provider Organization	The Martin Pollak Project Inc.
Name of Chief Administrator	Richard Norman
Email of Chief Administrator	rnorman@mppi.org

CPA Site Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
The Martin Pollak Project, Inc. 3701 Eastern Avenue Baltimore, MD 21224	Unlimited	80	38	N/A	N/A	#00046 2/25/2022	7/16/2021

Contracting Agency(s) Maryland Department of Human Services (DHS)

Licensing Information

Licensing Agency	Maryland Department of Human Services
License Type	Treatment Foster Care
Type of Inspection	Relicense Evaluation
Current Status of License	RELICENSED

COMAR Citations

(CAP = Corrective Action Plan)

CPA Site	COMAR Citation	Comment	Citation Status (Resolved/CAP)
Eastern Avenue	07.05.01.13 B (4) 07.05.01.13 C 1	Two (2) personnel staff did not have an up-to-date medical examination:	Resolved
Eastern Avenue	07.05.01.13 B (4) 07.05.01.13 C	Two (2) personnel staff did not have an up to date PPD test.	Resolved
Eastern Avenue	07.05.02.10 A	Six (6) foster parents did not have the health and sanitary approvals.	Resolved
Eastern Avenue	07.05.02.10 B	Four (4) foster parents did not have a fire inspection in their records.	Resolved
Eastern Avenue	07.05.02.16 G	All eight (8) foster parents did not have updated information to complete their annual re-certification	Resolved
Eastern Avenue	07.05.02.06	Missing a medical examination from foster parents and household members	Resolved
Eastern Avenue	07.05.02.06 (A) (1) (a & b)	Foster Parents and household members were missing PPDs	Resolved
Eastern Avenue	07.05.02.17 A (1) & (7)	One (1) foster youth was missing a physical examination.	Resolved
Eastern Avenue	07.02.21.07 A (2) & (7)	One (1) foster youth was missing a dental and vision examination.	Resolved
Eastern Avenue	07.05.01.14 C	Four (4) professional staff did not have the documentation of education	
Eastern Avenue	07.05.01.10 E	Three (3) staff did not have the minimum vehicle insurance coverage.	
Eastern Avenue	07.05.02.18. F (1)	One (1) Foster parent's face sheet was not her record.	
Eastern Avenue	07.05.02.18. F (5)	One (1) Foster parent did not have a record of child placement in her record.	
Eastern Avenue	07.05.02.11 E (9)	Three (3) foster parents did not have a driving record in their files.	
Eastern Avenue	07.05.02.11 E (8)	Four (4) foster parents did not have a child support clearance.	
Eastern Avenue	07.05.02.13 A (8)	Three (3) foster parents did not have up to date signed agreements in their files.	
Eastern Avenue	07.02.21.10 C	Five (5) foster parents were missing TFC Continuing training hours.	

This Provider was cited for the listed COMAR violations which **DO NOT** present imminent safety risks for children based on impact, scope, and frequency.

Eastern Avenue	07.02.21.08 A 1	One (1) foster youth did not have an initial treatment plan in their record
Eastern Avenue	07.02.21.07	Two (2) foster youth were missing a birth certificate from their record.

Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
Tina Bullock <i>Tina Bullock</i>	Licensing Specialist	tina.bullock@maryland.gov	1/18/2022
Nalicia Goods <i>Nalicia Goods</i>	Program Manager	nalicia.goods@maryland.gov	1/20/2022