



Department of Human Services  
311 West Saratoga Street  
Baltimore MD 21201

## FIA ACTION TRANSMITTAL

Control Number: # 24-20

Effective Date: October 1, 2023

Issuance Date: October 23, 2023

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT, FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF**

**FROM: AUGUSTIN NTABAGANYIMANA, ACTING EXECUTIVE DIRECTOR**

**RE: MINIMUM STATE SUPPLEMENT (MSS)**

**PROGRAM AFFECTED: SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)**

**ORIGINATING OFFICE: OFFICE OF PROGRAMS**

### **SUMMARY:**

Effective October 1, 2023, Maryland Human Services Article §5-501 requires that if a household includes an individual who is at least 62 years old and receives a federally funded Supplemental Nutrition Assistance Program benefit in an amount less than \$40 per month, the State shall provide a supplement to increase the total benefit to \$40 per month. The state supplement will be the difference between \$40 and the household's current SNAP allotment.

The supplemental benefit automatically posts as **cash** to the customer's Electronic Benefits Transfer (EBT) account. Customers do not need to complete a new or separate application to receive the supplemental benefit.

### **E&E PROCEDURES**

At the end of each month, E&E identifies households eligible for the Minimum State Supplement (MSS) and determines the total amount of State Supplement benefits each household is eligible to receive for the **next calendar month**. On the first business day of each month, eligible households will receive their State Supplement benefits in their EBT account.

The MSS benefit will be available as a cash benefit on the customer's EBT card. Customers will be provided information on how to access the cash.

**Attachments:**

SNAP Policy Manual Section 111 Revised July 2023

**INQUIRIES:**

Please direct policy questions to FIA Policy by completing the [FIA Policy Information Request Form](#) found on Knowledge Base or via email at [fia.policy@maryland.gov](mailto:fia.policy@maryland.gov) for Montgomery County only. For systems questions, please email [fia.bsdm@maryland.gov](mailto:fia.bsdm@maryland.gov).

cc: DHS Executive Staff  
Constituent Services  
DHS Help Desk  
FIA Management Staff  
Office of Administrative Hearings