



MARYLAND DEPARTMENT OF
HUMAN SERVICES
Department of Human Services
311 West Saratoga Street
Baltimore MD 21201

FIA INFORMATION MEMO

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS**

FROM: NICHOLETTE SMITH-BLIGEN, EXECUTIVE DIRECTOR

Nichollette Smith-Bligen

RE: FIA SECOND QUARTERLY BRIEFING

ORIGINATING OFFICE: OFFICE OF PROGRAMS

The Family Investment Administration (FIA) will conduct its second regional, in-person Quarterly Briefing Sessions for Local Department of Social Services (LDSS) District Managers, Assistant District Managers, Supervisors, Assistant Supervisors, and LDSS Trainers. The purpose of these sessions is to review Action Transmittals, Information Memos, and Policy and Training Alerts issued during the previous quarter. In addition, these sessions will provide the ability to share LDSS-relevant FIA updates.

The second Quarterly Briefing Sessions are scheduled through June 2018. FIA's Training Coordinator forwarded the registration links with site details to the LDSS Training Coordinators on May 10, 2018. Please note that you may attend the location most convenient to you, and you are not required to attend the session located within your LDSS region. Registration is, however, first-come, first-serve.

The tables below detail the region designations and the Quarterly Briefing Session dates and locations.

Table 1- Local Department of Social Services Region Designation

REGION	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
LDSS's	Anne Arundel	Howard	Allegany	Calvert	Cecil	Caroline
	Baltimore City	Montgomery	Carroll	Charles	Harford	Dorchester
	Baltimore County	Prince George's	Frederick	St. Mary's	Kent	Somerset
			Garrett		Queen Anne's	Wicomico
			Washington		Talbot	Worcester

Table 2- Quarterly Briefing Dates and Locations

DATE	REGION	LOCATION	Session I	Session II
Tuesday, June 5, 2018	Region 6	Wicomico County LDSS	10 am- 12 pm	1 pm – 3 pm
Tuesday, June 12, 2018	Region 4	Charles County LDSS	10 am- 12 pm	1 pm – 3 pm
Thursday, June 14, 2018	Region 3	Carroll County LDSS	10 am- 12 pm	1 pm – 3 pm
Friday, June 15, 2018	Region 3	Carroll County LDSS	10 am- 12 pm	1 pm – 3 pm
Tuesday, June 19, 2018	Region 2	Prince George's County LDSS	10 am- 12 pm	1 pm – 3 pm
Wednesday , June 20, 2018	Region 2	Prince George's County LDSS	10 am- 12 pm	1 pm – 3 pm
Friday , June 22 , 2018	Region 1	Baltimore County Library (Essex)	10 am- 12 pm	1 pm – 3 pm
Tuesday, June 26, 2018	Region 1	Community College of Baltimore County (Essex Campus)	10 am- 12 pm	1 pm – 3 pm
Wednesday, June 27, 2018	Region 1	Community College of Baltimore County (Essex Campus)	10 am- 12 pm	1 pm – 3 pm
Thursday, June 28, 2018	Region 5	The WAGE Connection (Harford County)	10 am- 12 pm	1 pm – 3 pm
Friday, June 29, 2018	Region 5	The WAGE Connection (Harford County)	10 am- 12 pm	1 pm – 3 pm

The remaining 2018 Quarterly Briefings are tentatively set for the following months:

- 3rd Quarterly Briefing: August 2018
- 4th Quarterly Briefing: October 2018

The PowerPoint presentation and a “Frequently Asked Questions” document will be posted to The HUB two weeks after the completion of the regional tour.

Inclement Weather Policy: Please pay attention to the school cancellations in the county where the briefing is scheduled. If school is delayed, closed, or if the State of Maryland offices are on liberal leave or closed, the briefing will be cancelled. We will make an attempt to reschedule any sessions that are cancelled due to inclement weather. All briefing materials and LDSS questions and FIA answers will be accessible on The HUB.

INQUIRIES

If you have any questions, please email fia.policy@maryland.gov.

cc DHS Executive Staff
 FIA Management Staff
 Constituent Services
 DHS Help Desk